Project Submittal Application

City of Tempe
Community Development Department
31 E. 5th Street, Garden Level, Tempe, AZ 85281
Building Safety - Phone:480-350-8341 Fax:480-350-8677
Planning - Phone: 480-350-8331 Fax: 480-350-8872
www.tempe.gov



Project Information - Required Project Name: Project Address: Suite No.: Proposed Use of Building/Suite: **Existing Zoning:** Parcel No.: Legal Description:

Attached Description of Work/Request: Valuation (for building plan review only): Applicant Information - Required Company or Firm Name: Telephone 1: Ext: Telephone 2: Applicant's Name: Applicant's Street Address: Fax: State: Email Address(es): City: Zip: **Applicant Signature:** Date: For City Use Only Planning Fees Building Submitted Materials: Engineering □ SPR □ New Building □ Engineering Building Fire □ Complete □ Revision □ Dev Plan Review Planning _Signs □ Prelease Tracking Nos.: ☐ Sign Permit □ Basic Engineering □ Add/Alt □ Use Permit □ Variance ☐ Spec Book(s) ☐ Soils Report ☐ AFES (O/H) □ Structural Calcs □ Report ☐ General Plan Amend □ MF □ Truss Calcs □ Materials ☐ Zoning Amend □ NRes □ Hydraulic Calcs ☐ Color Board □ Zoning Verification Letter ☐ Res Remodel/Add □ Parking Analysis □ Haz Mat Form ☐ Subdivision/Condo □ Pool □ Lighting Cut Sheets □ Other: □ PAD Overlay □ Demo Total Valuation: □ Legal Posting Signs ☐ Grading Only PPC_____ ☐ Administrative Decision ☐ Phased Constr Total Submittal Fees: □ Abatement ☐ Phased Constr □ Shared Parking w/UG MEP □ CCR Review □ Structural Frame □ Continuance ☐ MEP Only □ Appeal ☐ Mobile Home SGN_ ☐ Factory Built Bldg Validation: □ Other □ Deferred submittal Fire □ Revision MCA Code: □ Tanks □ New Standard ☐ Spray Paint Booth □ Permits based File With: □ Special Extinguishing on Standard # Date Stamp: ☐ Fire Alarm □ Suiting ☐ Kitchen Hood System □ Other Received By: □ Rack Storage □ Hazmat □ Other

COMMUNITY DEVELOPMENT Sign Permit Application



REQUIRED*	PROPERTY OWNER INFORMATION	N	
BUSINESS NAME:			
CONTACT NAME:			
ADDRESS:			
CITY:		STATE:	ZIP:
PHONE:			
FAX:			
EMAIL:			
Required if Property Owner is different than Business Owner	BUSINESS OWNER INFORMATION	l	
BUSINESS NAME:			
CONTACT NAME:			
ADDRESS:			
CITY:		STATE:	ZIP:
PHONE:			
FAX:			
EMAIL:			
Required if Business Owner is different than Applicant	APPLICANT INFORMATION		
BUSINESS NAME:			
CONTACT NAME:			
ADDRESS:			
CITY:		STATE:	ZIP:
PHONE:			
FAX:			
EMAIL:			
	REQUIRED SIGNATURE		
I hereby apply for a sign permit with the City of Tempe and am familiar with the submittal requirements used in the evaluation of signs. I understand that if my application is not complete in all respects, it will result in processing delays.		Applicant Signature	Date

Applicant Signature

Date